

MEGA STRUCTURES NZ LTD

JOB DESCRIPTION

JOB TITLE

Formwork Carpenter

PURPOSE

- Responsible for layout, measure, and cut materials to build forms for pouring concrete to construct foundations, bridges, culverts and other concrete structures related to general/civil/structures work construction projects.
- This position may also tie steel for reinforcements and assist in concrete placement.

SPECIFIC DUTIES & RESPONSIBILITIES

- Operate all powered tools within manufactures regulation guidelines and in a safe manner.
- Provide personal hand tools.
- Use hand tools in a safe manner.
- Maintain all tools in a clean condition.
- Notify Foreman of any issues with tools.
- Perform all additional duties that may be assigned.
- Comply with all health and safety regulations at all times.
- Work in a tidy environment to minimise health and safety hazards.
- Maintain uniform to a clean and tidy condition.
- Always use PPE correctly.

GENERAL DUTIES & RESPONSIBILITIES

- Be punctual and work the hours and times specified.
- Prioritise workload to ensure work of the greatest importance to the business is undertaken with urgency and to a high standard.
- Support and help develop a positive workplace culture.
- Demonstrate excellent interpersonal communication skills.
- Responsibly manage all business resources within accountability levels.
- Undertake all duties and responsibilities outlined in this job description and all other duties as required by the business.
- Comply with all employment obligations.
- Promptly undertake to complete all reasonable and lawful instructions and directions given.
- Serve the business in good faith, promoting and protecting the business's best interests.
- During work time, and such other times as may be reasonably required, dedicate all effort to the execution and fulfilment of the duties, responsibilities, obligations and instructions related to employment.
- Demonstrate through own actions a commitment to Health and Safety at work when undertaking work or observing others in the workplace.

SKILLS, EXPERIENCE & EDUCATION

- Knowledge of Health and Safety standards, the operating principles of all hand tools and Site Safe.
- Receive work direction.
- Communicate effectively with those contacted in the course of work.
- Follow written and verbal instructions. Read, interpret and work from basic routine sketches, construction drawings and specifications.
- Perform manual labour such as digging or shovelling.
- Move objects weighing up to 25 kilograms regularly.
- Work as a team member and foster a cooperative work environment.

- Safely and efficiently operate and use associated tools and equipment.
- 3 years previous experience desirable.